



**Cumbria Local  
History Federation**

# **Managing Your Archives Training Day 2**



**KEVINJBOLTON LTD.**  
CONSULTANCY - ARCHIVES, LIBRARIES AND HERITAGE

# Agenda

## Day 2

Copyright and privacy

Digitisation

Digital preservation

Digital access

# Copyright - what is it?

“Copyright is one of a group of ‘intellectual property rights’. It gives the owner the right to control the use of certain kinds of ‘work’ which are the result of the author’s skill or which have involved an investment of time, effort and/or money by the owner.”

# Copyright - what does it protect?

Literary works

Dramatic and musical works

Artistic works

Films

Sound recordings

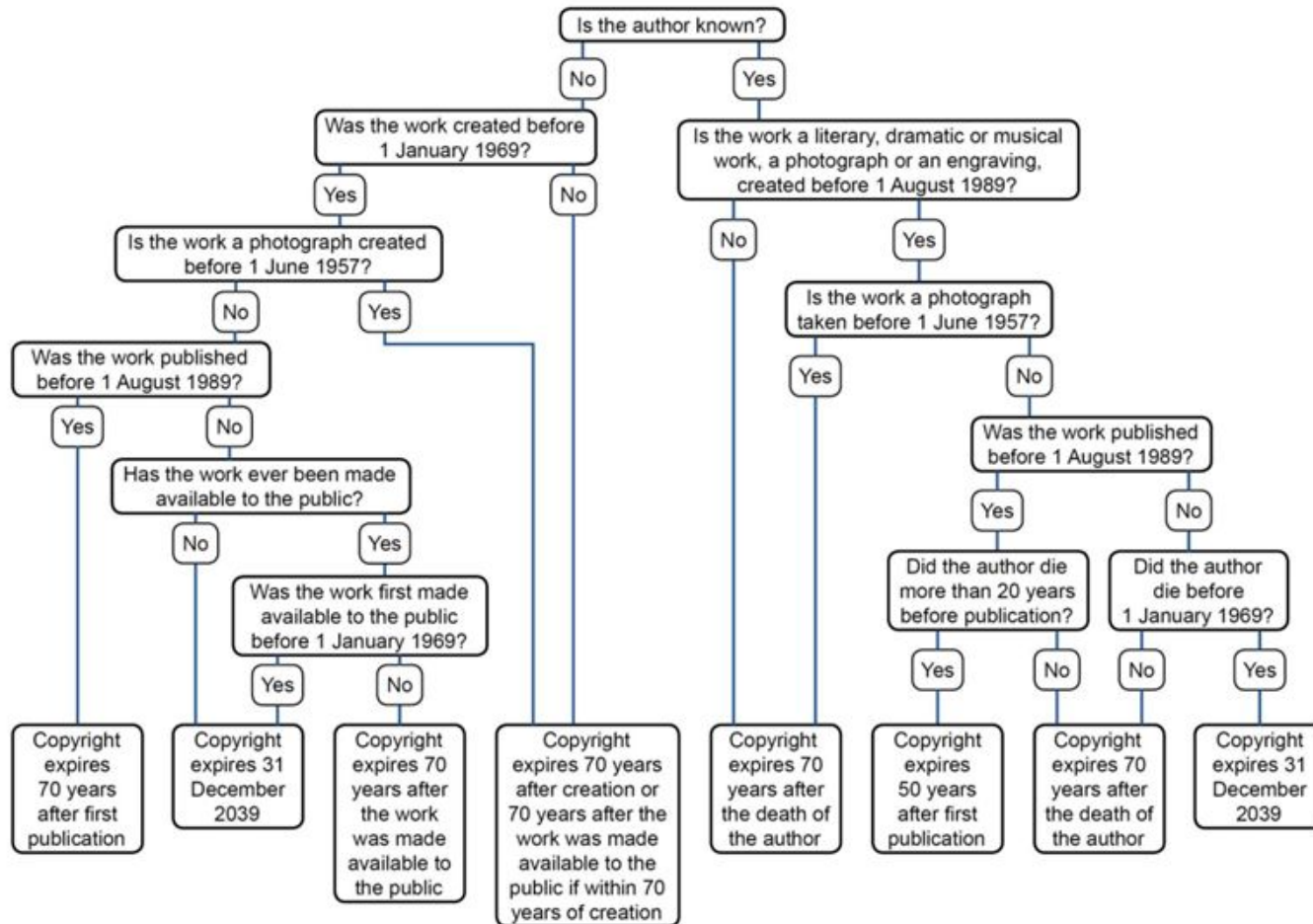
Typographical arrangements

# Copyright - how long does it last?

It is complex!

It depends!

## 9. Duration of copyright - literary, dramatic, musical and artistic works (excluding Crown copyright)



# Copyright - who owns it?

The author or creator of the work

The employer or commissioner

Producer (for film/sound)

Oral history participant

# Copyright - why is it important?

- Affects how you can re-use collections e.g. publishing, online.
- Affects whether you can copy collections e.g. for researchers, digitisation, preservation.



# Tracing copyright

Is it in copyright?

Who is the copyright owner?

Ask for permission?

Acknowledge.

# In practice..... mitigation

Take a risk based approach.

Takedown policy.

“Every effort has been made to establish the copyright holders of the material presented. However, if you believe the copyright of any item on the website belongs to you but you were not responsible for contributing it to the website, and you are able to prove this, please [contact us](#) so that we can insert the relevant credit or arrange for the item to be removed.”

# Privacy - what is personal information?

“Personal data is information that relates to an identified or identifiable individual”

In addition ‘special category data’ can cover.

- racial or ethnic origin
- political opinions
- religious or philosophical beliefs
- trade union membership
- health

# Privacy - why is it important for archives?

May need to restrict access to certain collections.

Cataloguing - consider the impact of naming a person.

Oral histories.

# In practice.....mitigation

Regulations/terms and conditions for users.

Takedown policy.



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# Copyright - group exercise



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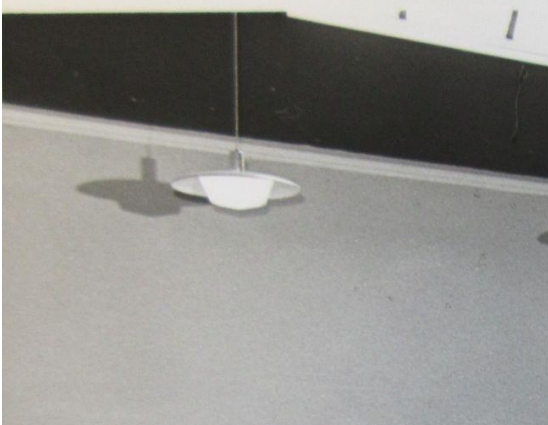


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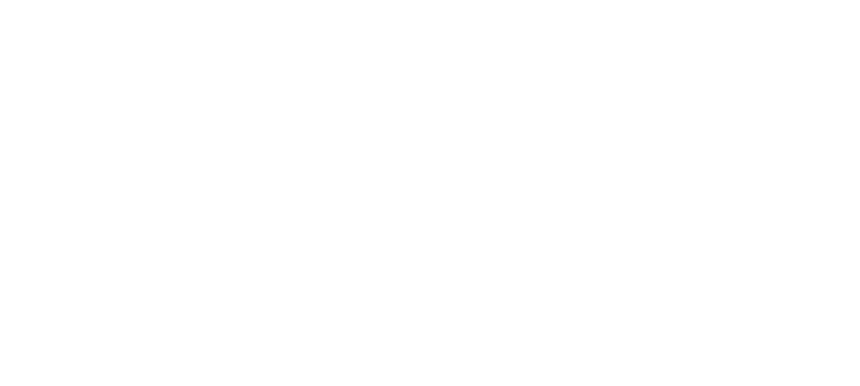
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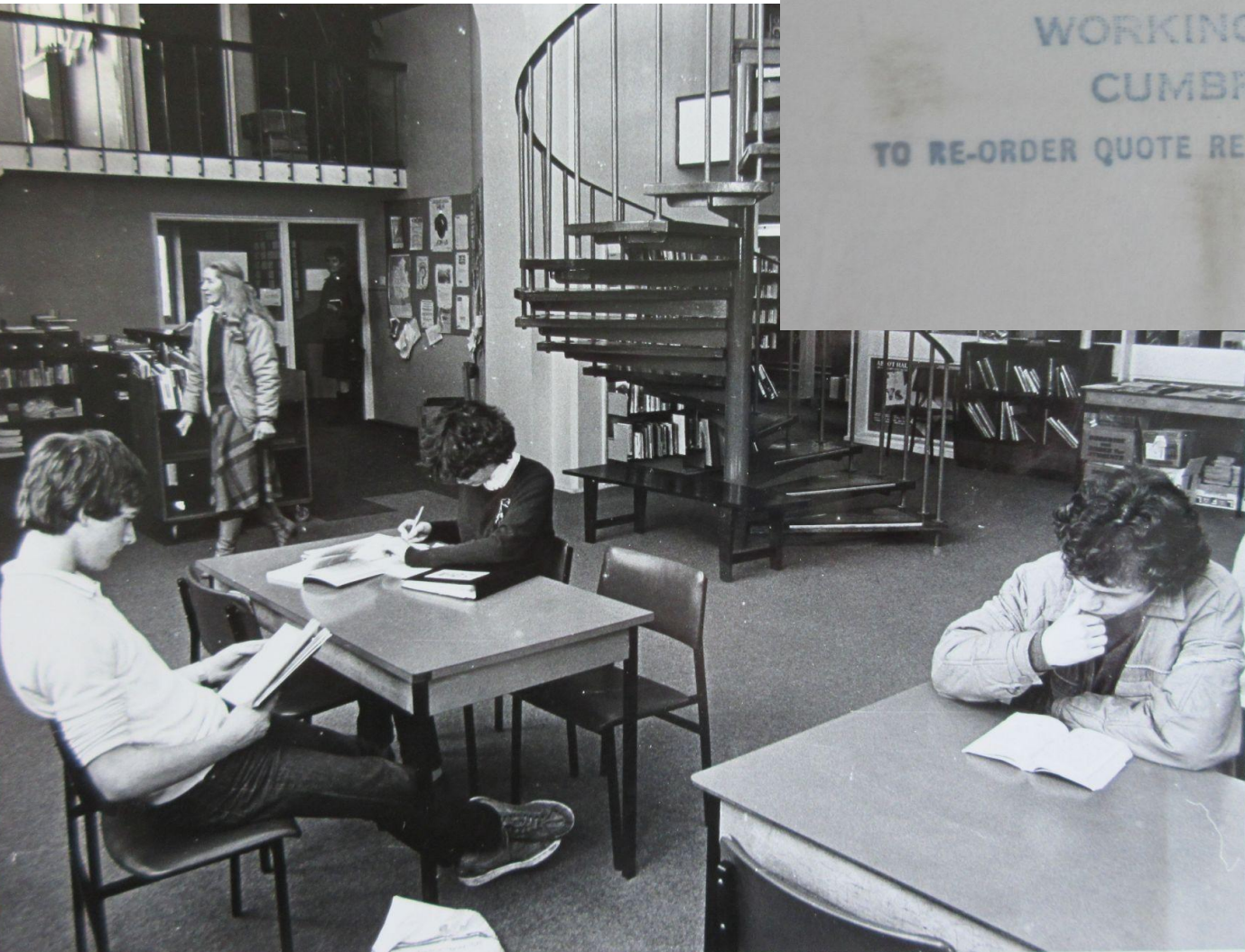
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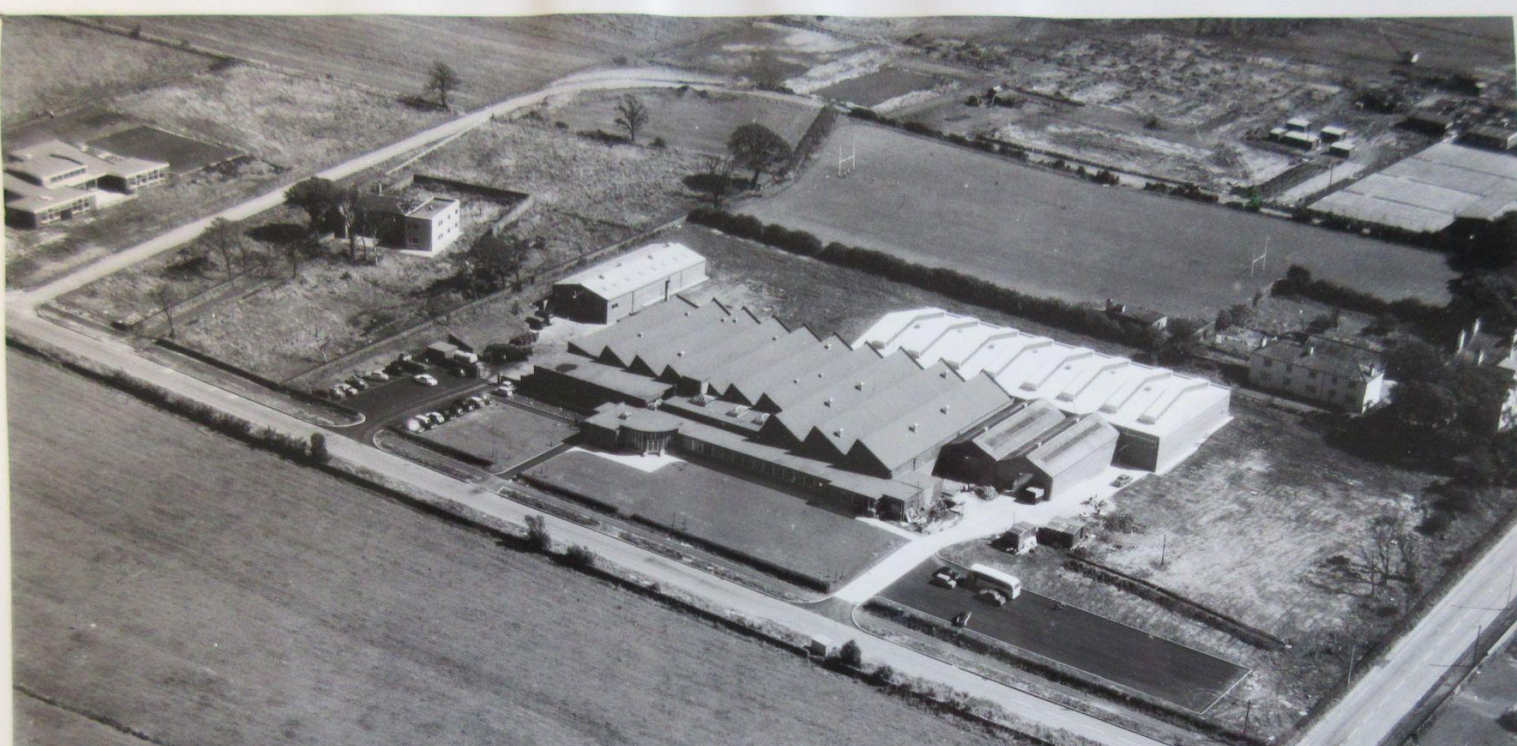


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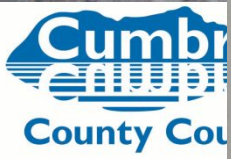
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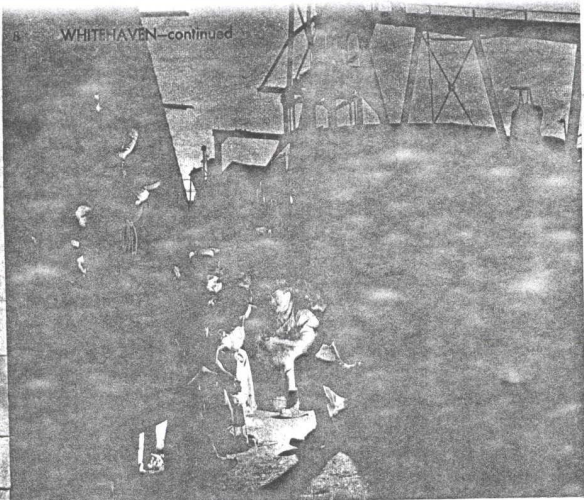
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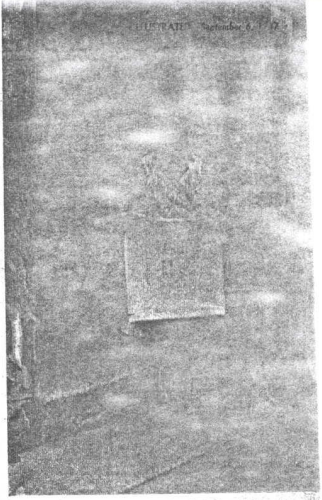
**Rescue Workers** take a few minutes' breather while waiting their turns to go down the deathpit again. Day and night rescue teams toiled. Miners from scores of miles away came to play their valiant part in the effort as soon as news of the disaster became known. They took their own apparatus down the shaft and worked four hours at a stretch

as has struck Whitehaven again, you can sense the tremendous change. Stricken, but proud and independent, miners hold their heads high. Managers and men are of the same fettle—you cannot tell who is the boss.

Frank Anderson, Labour M.P. for the Whitehaven Division for twelve years, surveys the scene, reviews the town's story from the time William pit was sunk in 1866 to the days when Whitehaven was hit by the depression to become one of the blackest spots in all the distressed areas in the country. Then, sixty-five to eighty per cent of the working

population was unemployed, and many had to leave the area to seek a livelihood. Ever since, Frank Anderson has worked hard to stop the drift of young men from the mines, to attract new industries to the district—steelworks among them—to bring into existence the West Cumberland Development Council, to develop the rich mineral resources, and translate the wealth of the earth into welfare for the people.

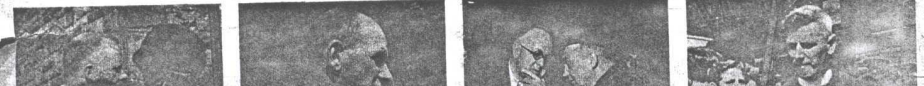
He has done much. But nobody can lift the burden of recurrent disasters, of a murderous struggle against poverty and adversity. To listen to



**Eagerly They Scan** the newspapers, but already they know the worst. The families of Whitehaven stand at the porches of their homes. No fewer than fifteen households in Queen's

aged Jimmy Martin, the miners' agent, is to hear a record of tragedy. Snatching a moment from the interviews with widowed wives, mothers who had lost their sons and sole supporters, paying benefit and wages, and carrying out the last wishes of the dead miners, Jimmy Martin wipes his brow and looks back into the past.

That past conjures up the position as it was when he first went down the pits in 1880, at the age of eleven. A poor state they were in, and his story is one of strikes and struggles until "things got a little better" and they received one shilling and



FTD  
705

# Parish of Corney.

## Burials.

1797.

Febr. 24 Mary Brockbank  
 March 21 William Rothery  
 Septem 26 Robert, Son of Henry & Dorothy  
 Dixon, of Middleton-Place.

1798.

April 19 Mary Noble, Pauper.  
 July 14 Thamar, Wife of Christopher  
 Jackson, of Normofs.  
 August 6 Matthew, Son of Richard & Betty  
 Crowdson, of Stainton-Mill.  
 Septem 7 Ann Singleton, Relict of John  
 Singleton, of Middlebank .... 66  
 ——— 18 Joseph, Son of Robert Dixon,  
 of Middleton-Place ..... 32

1799.

February 13 John Hodgson, of Middleton Place, 84  
 March 4 Betty Coupland, of Parknook ..... 88  
 ——— 19 William, Son of William Borrowdale,  
 of Parknook ..... 10

Allison Steble Rector

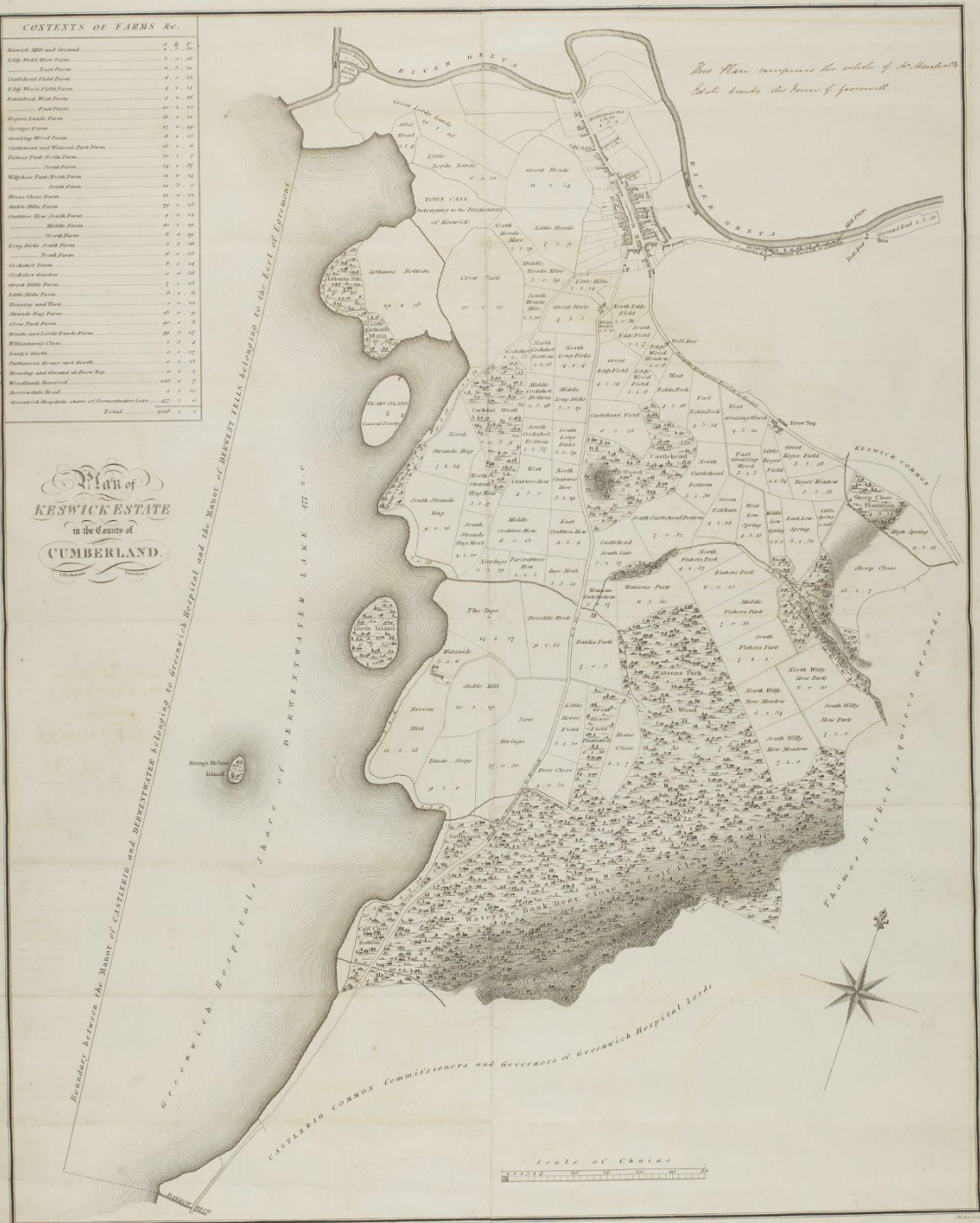
A PLAN of the MANOR of UNERIGG  
and other the LANDS and GROUNDS  
of JOHN CHRISTIAN Esquire  
thereto belonging or adjoining. laid down from an  
actual Survey taken in October 1762



TABLE of the CONTENTS

A	R	P.	A	R	P.	A	R	P.	A	R	P.
Thompson's Close & W	5 1 0		High Overhurd Close	4 1 10		Horse Close	5 0 2		Snowdrop Close	1 1 4	
Cloane & Meadow	4 1 10		Low Head Bank	1 3 7		Low Croft	1 1 4		High Unerigg	2 0 0	
Hen Gill	2 0 20		Wood Head Bank	4 2 11		Long Croft	2 1 20		Black Unerigg	2 0 0	
Flow Drained All	2 2 10		Wood Head Bank	6 2 9		Waste Close	5 0 20		Boxy Croft	0 1 10	
Wagon way to Close	2 0 2		Head Bank W. Wood	2 0 10		Croft	1 1 22		Drury Croft	0 2 10	
Wagon way to Close	2 1 20		Head Bank E. Wood	2 1 20		Pip Croft	0 2 20		D. W. Croft	1 2 7	
Domestic Close	10 0 2		Wagon Close & Field	2 1 20		Wagon Close	0 2 20		Great Horse Close	14 2 15	
Spring	0 1 2		Planted Acre	0 2 20		C. Garden	0 0 11		Drummond Close	0 2 22	
Fullop Acre	1 1 7		Intack upon Common	0 1 12		D. Drury Croft	0 0 10		T. W. Croft	0 0 22	
Croft with Cattle	4 2 0		Wagon's Intack	4 1 10		E. Drury Croft	0 0 20		Common's Low Croft	0 0 22	
High Head Wood	15 0 0		Wagon's Close & Field	2 1 20		W. Drury Croft	0 0 20		Drury Croft	0 0 20	
Low Head Wood	10 0 0		W. Drury Croft	2 1 20		G. Wood	0 0 20		Drury Croft	0 0 20	
High Spring	0 1 4		Drury 1	2 1 20		W. Wood	0 0 20		Drury 2	0 0 20	
High Spring	0 1 4		Drury 2	4 1 10		S. Wood	0 0 20		Drury 3	4 1 10	
Head of Wood Bank	2 1 20		Drury 3	4 1 10		H. Wood	0 0 20		Drury 4	4 1 10	
Wagon Way to Head	2 1 20		Intack upon Drury 2	2 1 20		K. Wood	0 0 20		Drury 5	4 1 10	
Spring	0 1 2		Drury 4	2 1 20		L. Wood	0 0 20		Drury 6	4 1 10	
Wagon Way to Close	2 1 20		Large East White Croft	20 2 20		M. Wood	0 0 20		Drury 7	4 1 10	
Wagon Way to Close	2 1 20		Flinty Pucks	25 2 20		N. Wood	0 0 20		Drury 8	4 1 10	
Wagon Way to Close	2 1 20		Low Head Bank	1 3 7		O. Wood	0 0 20		Drury 9	4 1 10	
Wagon Way to Close	2 1 20		High Head Bank	1 3 7		P. Wood	0 0 20		Drury 10	4 1 10	
Wagon Way to Close	2 1 20		High Spring	0 1 4		Q. Wood	0 0 20		Drury 11	4 1 10	
Wagon Way to Close	2 1 20		High Spring	0 1 4		R. Wood	0 0 20		Drury 12	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Head	2 1 20		S. Wood	0 0 20		Drury 13	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		T. Wood	0 0 20		Drury 14	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		U. Wood	0 0 20		Drury 15	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		V. Wood	0 0 20		Drury 16	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		W. Wood	0 0 20		Drury 17	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		X. Wood	0 0 20		Drury 18	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		Y. Wood	0 0 20		Drury 19	4 1 10	
Wagon Way to Close	2 1 20		Wagon Way to Close	2 1 20		Z. Wood	0 0 20		Drury 20	4 1 10	

Scale: 1 Chain = 4 Poles = 160 Feet



The Ordnance Survey plan numbers for this map are as follows:  
 General Plan No. 102 143 and 102 228  
 Plan No. of the 1864 Edition 102 108B  
 The Ordnance Survey No. 172

NORTHERN DIVISION

HIGHLANDS DIVISION

AREAS TO PLAN EDGE ONLY



Revised in 1955. Revised in 1988. Affected by the new public footpaths and rights of way in 2005.

CHARACTERISTICS AND SYMBOLS FOR BOUNDARIES: A.

County	C	Municipal Parish	W	Every parcel is numbered thus	U	For further information see Characteristics Sheet.
Baronage	B	Urban Sanitary District	D	Its area is given in acres and square rods	A	
County	C	Urban Sanitary District	D	Its area is given in acres and square rods	A	
County	C	Urban Sanitary District	D	Its area is given in acres and square rods	A	
County	C	Urban Sanitary District	D	Its area is given in acres and square rods	A	
County	C	Urban Sanitary District	D	Its area is given in acres and square rods	A	
County	C	Urban Sanitary District	D	Its area is given in acres and square rods	A	

Drawn and Published by the Director General at the Ordnance Survey Office, Southampton, 1926.  
 The altitude of bench marks and surface heights are given in feet above the mean level of the sea at London, and are based on the vertical datum of 1929.  
 Altitudes indicated thus (AM) refer to bench marks on buildings which, when required, are indicated by the symbol on the map.  
 Note: In some cases parts of an acre are Roads and Footways, usually by 4 or 6 acres and are shown by a Road  
 boundary line drawn by 60 inch dividing Rods and Chains of a Rod.  
 Example: 1/2 = 1/2 Acre of 100 Rods.  
 Road: 1/2  
 Footway: 1/2

Scale: 1 inch = 1000 feet. The representation on this map of a Road, Street, Footpath or an evidence of a right of way.  
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C 716  
 11-14

**Manor  
of  
Corney and  
Middleton Place**

Out of Court, the Fifteenth day of  
November One thousand nine hundred and  
seven according to the Statute in that case  
made and provided Before Alexander Watt  
Seward of Sir John Trecheville Ramsden  
Baronet Lord of the said Manor.

No. 15 Then came Margaret Hodgson and  
prayed to be admitted Tenant to a customary messuage and tenements  
with the Appurtenances, situate, lying and being within the Manor aforesaid,  
commonly called and known by the Name of "Skeldy Nook"

\_\_\_\_\_ of the Annual or yearly customary finable Rent of  
Rent 4 7<sup>d</sup> Four shillings and seven pence three farthings and seven  
Sixpence 6 0 Four six shillings By devise from William Hodgson

Hodgson, Margaret And having paid her fine (as in the margin) she is thereupon admitted  
Tenant to Hold to her the said Margaret Hodgson her  
Heirs and Assigns, according to the Custom of the Manor aforesaid,  
Holding, Paying, and performing unto the ~~Right Honourable~~ <sup>said Sir John</sup>  
~~Joslyn Francis, Lord Muncaster,~~ Lord of the said Manor, his Heirs  
and Assigns, all Rents, Fines, Heriots, Town Terms, Turns, Boons, Dues, Duties, Suits  
and Services therefore to become due and payable and to be paid done and  
performed at the days, times and places usual and accustomed.

Alexander Watt  
Seward

**In His Majesty's High Court of Justice.**

The District Probate Registry at Carlisle

BE IT KNOWN that William Hodgson of Hill in the parish  
of Boodle in the County of Cumberland Yeoman

\_\_\_\_\_ who at the time of his death had a fixed place of abode  
at Hill aforesaid \_\_\_\_\_  
within the District of the Counties of Cumberland and Westmorland  
died on the eighteenth day of January 1906  
at Hill aforesaid \_\_\_\_\_

AND BE IT FURTHER KNOWN that at the date hereunder written the last  
Will and Testament \_\_\_\_\_

(a copy whereof is hereunto annexed) of the said deceased was proved and  
registered in the District Probate Registry of His Majesty's High Court of Justice  
at Carlisle \_\_\_\_\_  
and that Administration of all the estate which by law devolves to and vests in the  
personal representative of the said deceased was granted by the aforesaid Court  
to Margaret Hodgson, widow, Relict of the said deceased  
the Sole Executrix \_\_\_\_\_

named in the said will \_\_\_\_\_

And it is hereby certified that an Affidavit for Inland Revenue has been delivered wherein it is  
shewn that the gross value of the said estate within the United Kingdom (exclusive of what the said  
deceased may have been possessed of or entitled to as a Trustee and not beneficially) amounts to  
£ 1565-10-0

Dated the 21<sup>st</sup> day of May 1906

William Hasbrouck  
District Registrar.



PROBATE

Extracted by Messrs J. Walker & Son Solicitors  
Broughton in Furness



My Dear Uncle —

When I wrote you yesterday I  
was my intention to have taken a place in  
the Mail — but as I found I could come much  
cheaper in another Coach which sets out at  
 $\frac{1}{2}$  past 12 on Tuesday Noon — I have engaged a  
place in it — I will be at Buckhannan's  
(of Coar) at Penwith, on Friday ye 31<sup>st</sup> Aug<sup>r</sup> at  
10 o'clock in the Morning — where I hope to  
meet your directions in what manner I  
am to proceed — I received this Morning very  
pleasing Accounts from the Grove of the 27<sup>th</sup>  
15<sup>th</sup> July — I am Dear Uncle

Yr. dutifull Nephew  
London 25<sup>th</sup> August 1792

J. Senhouse

To  
Messrs Senhouse & Co  
De Marchant  
near Locker-moor

August 25 - 1792  
By Messrs Senhouse

DSEN/5/5/1/8/15ae

# Digitisation- why do we digitise?

Access

Engagement

Preservation

# Digitisation - priorities?

Popularity

Potential for engagement

Significance

Themes?

Preservation

Resource/funding

# Digitisation - preparation

Preservation

Copyright

Privacy

Cataloguing

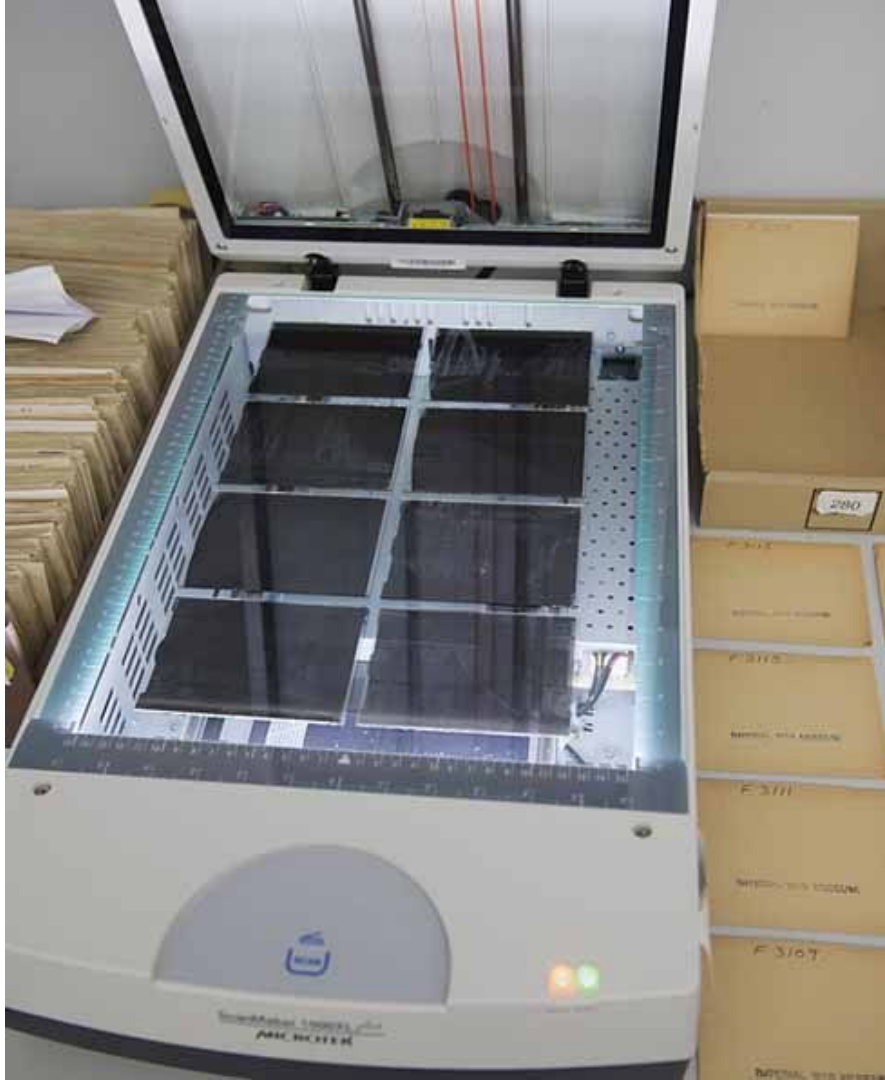


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# Equipment











# Other considerations

## Software

Standards - file formats (TIFF), resolution (300 dpi minimum), colour and bit depth (24-bit minimum)

## Access copies

Standards - naming convention for the files

## Outsourcing

Originals	Resolution	Notes
Photograph	300 dpi	This is the minimum standard resolution.
Letters and line art	600 dpi	The higher resolution will aid legibility.
Illustrations and Maps	300 dpi	The minimum standard of resolution should be adequate but it may need to be increased if the detail is finer.
35mm slides and negatives	1200 dpi	You will need a transparency adapter for scanning slides or negatives on a flatbed scanner.

# Digital preservation

- Fundamental overview - the OAIS (Open Archival Information System) model
- Sources of guidance
- Key points to consider
- An outline of process
- A look at a couple of useful applications

# Sources of guidance

- Gloucestershire Heritage Hub (short and pithy)
- Digital Preservation for Community Archives (excellent total overview)
- Digital Preservation Coalition (DPC) - Digital Preservation Handbook
- National Digital Stewardship Alliance (NDSA) - Levels of Digital Preservation

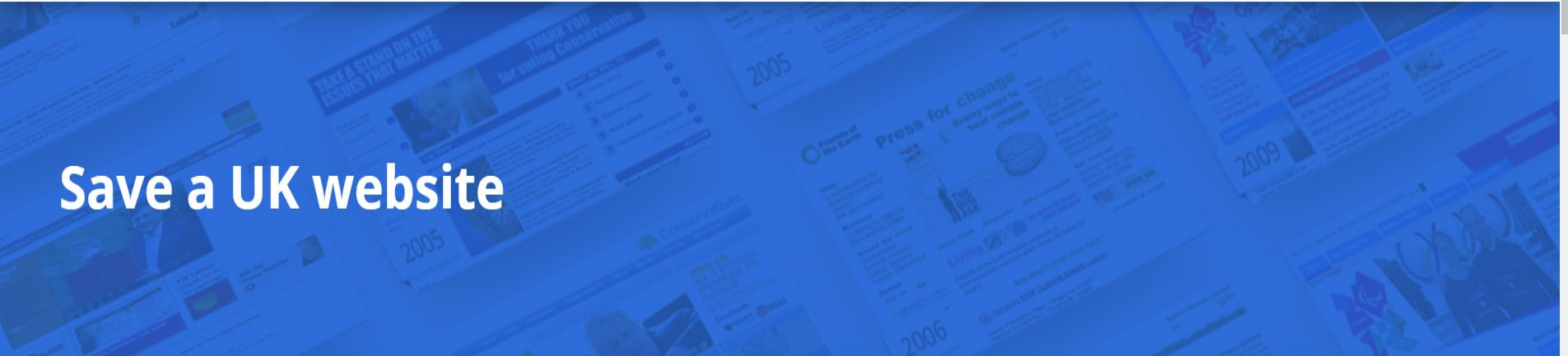
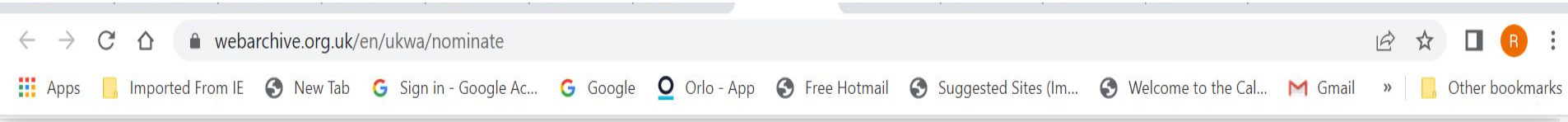
# Key points to consider

- Digital Preservation involves countering numerous points of failure - storage, equipment, management/access, formats
- Who has access and what are their permissions?
- Where will you store? Introduce redundant/multiple levels of storage
- How will you manage over time - change/corruption/file formats?
- How will you enable access?
- How will you link to your catalogue?

# An outline process

- Know your holdings: prompt check in on receipt and create file lists of your holdings
- Make copies of your digital objects
- Plan where and how you will store your digital objects
- Create checksums of your digital objects so you can perform integrity checks over time
- Refresh your storage media
- Keep track of file accessibility
- Always work from copies and document your actions

# Archive your website



The UK Web Archive endeavours to collect and preserve as many UK websites as possible in order to document our online national heritage for future generations. We do this through automated “web crawls” which retrieve websites that we can identify as being published in the UK, for example those on UK top level domain names, such as .uk, .cymru and .scot and those we can manually identify as being published in the UK.

This is a huge task and naturally there are vast numbers of websites that we miss simply because we don't know about them.

# Providing access - audience?

## Baby Boomers

These are people who were born between 1946 and 1964 (57 - 75 years old)

## Generation X

These are people who were born between 1965 and 1980 (41 - 56 years old)

## Generation Y (also know as Millennials)

These are people who were born between 1981 and 1996 (25 - 40 years old)

## Generation Z

This is the newest generation and are people who were born between 1997 and 2012 (9 - 24 years old)



# Manage your Collections

Home > Discovery > Your search results > YPR24/97 [Start new search](#) [Print](#) [Discovery help](#) [★ Bookmark](#)

**You are in**

- [1831 - Cumbria Archive and Local Studies Centre, Whitehaven](#)
- [YPR24 - Records of St. Leonard's, cleator](#)
- [CHURCHWARDENS](#)
- [Miscellaneous records](#)
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**Catalogue description**

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Date:	1977-1984
Held by:	<a href="#">Cumbria Archive and Local Studies Centre, Whitehaven</a> , not available at The National Archives
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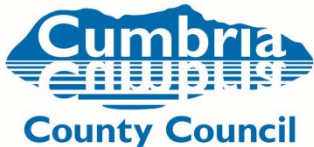
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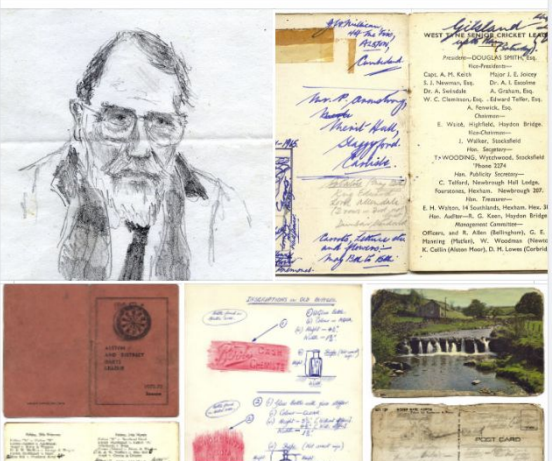
**Feedback**



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# Social media - Facebook

Facebook interface showing the profile of Alston Moor Historical Society. The profile includes a cover photo of a man (Simon Danby) and a post from 3 March 2020. The post text reads: "A 'fresh' delivery from a Stanley charity shop! A collection of personal memorabilia from the late Wallace Millican has been handed to the Historical Society. It ranges from pressed flowers, a planned painting, his National Service documents through 21st Birthday cards, (from Auntie Elsie, Toss and Desmond) to Haltwhistle Cricket League records. He was a perfectionist who delighted in detail... 'Very pleasing smell.'..... No sensitive material - should any be found- will be disclosed. A nightmare to catalogue- but here are a few examples."



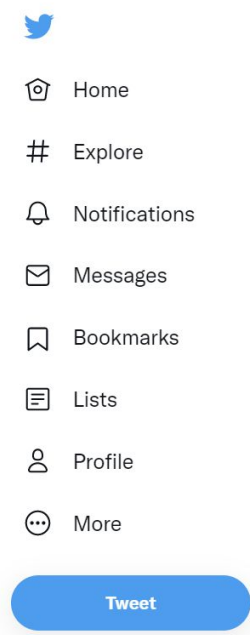
**Alston Moor Historical Society**  
Robertson for a lot of the research and information and Simon Danby for photos  
768 people like this  
851 people follow this  
<https://alstonmoorhistoricalsociety.org.uk/>  
Send message  
admin@alstonmoorhistoricalsociety.org.uk  
Community · History museum

**Photos** See all



**Page transparency** See all  
Facebook is showing information to help you better understand the purpose of a Page. See

# Social media - Twitter



Twitter navigation sidebar with icons for Home, Explore, Notifications, Messages, Bookmarks, Lists, Profile, and More. A blue 'Tweet' button is at the bottom.

← Tweet

 **Cumbria Archives**  
@CumbriaArchives

These characterful sketches were drawn by Thomas Fawcett in 1876, when he was aged 70. They are drawn from his memory of Kirkby Stephen and depict the town as it was in the early 19th century #EYAArt @explorearchives #KendalArchives




9:00 AM · Mar 21, 2022 · TweetDeck


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### Relevant people

 **Cumbria Archives**  
@CumbriaArchives **Follow**  
Cumbria Archive Service: Your History, Your Place, Be Part of It! Cumbria's archives are here for everyone, a unique, exciting and inspiring resource.

 **Explore Your Archive**  
@explorearchives **Follow**  
Celebrating archives, records & the people who use and love them #ExploreYourArchive Brought to you by @ARAUK\_IE

### What's happening

US national news · 4 hours ago

**Leaked US Supreme Court document suggests vote will overturn Roe v. Wade, Politico reports**

Trending with #RoeVWade, #abortionrights

Politics · Trending

**Susanna Reid**

Good Morning Britain's Susanna Reid interviews Prime Minister Boris Johnson

Trending with Elsie, Lorraine



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# Social media - Instagram

Instagram

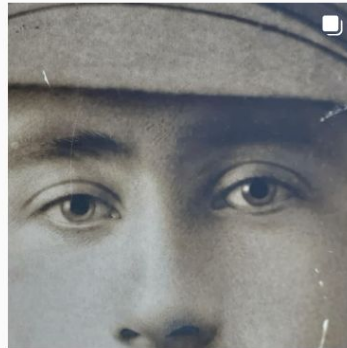
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# Software - Preservica Starter



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Top level collections



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# Software - Communitysites



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# Software - Omeka.net

The screenshot shows a web browser window displaying the 'Appalachian Dulcimer Archive' website. The browser's address bar shows the URL 'https://info.omeka.net/showcase/'. The website features a header with the title 'APPALACHIAN DULCIMER ARCHIVE' and a search bar. A navigation menu includes links for 'Home/About', 'David Schnauer', 'Histories', 'Browse Items', 'Browse Collections', 'Map', 'Links/Events', and 'Contact Us'. The main content area is titled 'Browse Items (78 total)' and includes filters for 'Browse All', 'Browse by Tag', 'Search Items', and 'Browse Map'. A 'Featured Item' section highlights '[Decatur County Dulcimer #2]' with a description: 'This instrument was manufactured by one J. W. Ashcraft, who called it a "harmonica".' Below this, a section titled '[Items for simple pages]' shows a thumbnail for 'Bowed Dulcimer, by Sylvan James, Gass[a]way,'. On the right side, a sidebar titled 'Appalachian Dulcimer Archive' lists various Omeka.net plugins used on the site, including Silver Plan, Creators, Contribution, CSSEditor, CsvImport, DocsViewer, DublinCoreExtended, ExhibitBuilder, Geolocation, PdfEmbed, PdfText, Reports, SimpleContactForm, and SimplePages. The Windows taskbar at the bottom shows the date as 03/05/2022 and the time as 09:49.

# Software - eHive

The screenshot shows the eHive website interface. At the top, there is a navigation bar with the eHive logo, links for 'Explore', 'Search', and 'What is eHive?', a search bar containing 'Search all eHive objects', and buttons for 'Log in' and 'Sign up'. Below the navigation bar is a large banner area with a background image of bees. The banner contains the text: 'Explore 762,119 objects from museums, galleries, libraries, and archives around the world. The collections on eHive include art, artefacts, books, photographs, specimens, and more.' Below the banner is a search bar with the text 'cumbria' and a 'Search' button. Underneath the search bar are three main sections: 'Recently added objects' (a grid of 8 object thumbnails), 'Popular objects' (a grid of 8 object thumbnails), and 'Catalogue type' (a grid of 6 icons representing different object types). At the bottom of the screenshot, there is a 'Popular object types' section with a search bar and a Windows taskbar showing the time as 09:52 on 03/05/2022.



# Software - Shorthand



# Summary

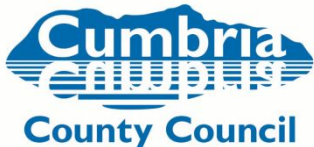


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# Cumbria Archive Service

## What we do and how we support Community Archives

Peter Eyre, Archives Professional Lead



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# Some context

- Joint Archive Service, 1962
- Local government reorganisation, 1974
- Context: County-size, population, industries
- Four archive centres at Barrow, Carlisle, Kendal and Whitehaven
- Service responsibilities – collections management and care, access and information

# A statutory service

- Local Government Act 1972
- Local Government Records Act 1962
- Public Records Act 1958
- Manorial Documents Rules 1925
- Parochial Records Measure 1978

# Cumbria Archive Service



# Barrow



# Carlisle





# Kendal



# Whitehaven



# What We do

Collect, preserve and share the written heritage of Cumbria.

Our 4 Archive Centres provide specialist accommodation for the storage and preservation of archives.

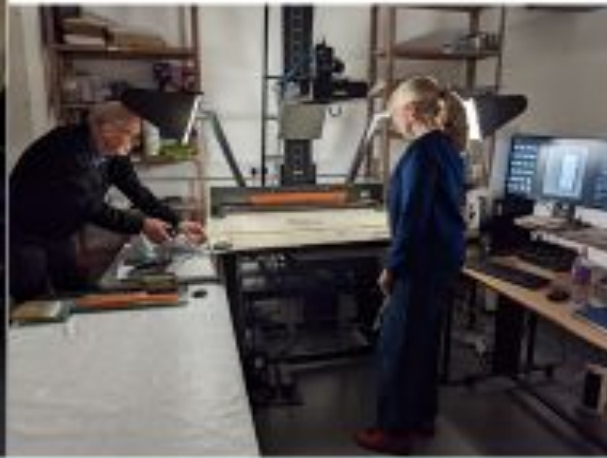
Our Archive Centres meet recognised national standards for the storage and exhibition of archives.

# Safe, secure storage



Strongroom at Whitehaven Archives

# What we do



Specialist  
conservation and  
digitisation  
facilities at Carlisle

# What we do

- Each Archive Centre has a team of qualified archivists to oversee the management of our collections from accession, cataloguing to the appraisal of modern official records.
- Our knowledgeable Archive Assistants support our archivists and lead on facilitating access to our collections. They manage our enquiry service in searchroom and answer remote enquiries.

# What we keep: Public Records

- National Coal Board and pre-nationalisation collieries
- British Steel and predecessor companies
- Magistrates Courts
- Customs & Excise/Shipping
- Coroner
- Hospitals

# Other Official/Semi-Official Records



- Local Government
- Poor Law Unions
- Railway Companies
- Religious Bodies
- Societies and Charities
- Schools



# Lanercost Cartulary



# 'Private' Records

- Businesses
- Solicitors
- Major families and estates
- Individuals
- 'Mixed Bags'



# Lady Anne Clifford



# Community Archives: Reaching new audiences

- Opportunity for CAS presence in local communities.
- Generate greater awareness of the importance of archives.
- New ways to engage with archives
- Supporting our work to collect the written heritage of each community

# Working with Community Archives

Advice on

- Preservation
- Cataloguing
- Access
- Legal Obligations

# Future challenges: Cumbria local government reorganisation

1974



2023

